

17 5 Appendix E Gardens and Grounds

Gardens & Grounds Service Level Statement

- 1) The College Gardens and Grounds are maintained by a small team of college staff supplemented from time to time by external contractors.
- 2) Maintenance of the grounds and gardens includes keeping external escape routes and assembly points accessible and free from obstruction and debris.
- 3) Fences and barriers will be maintained in a safe and sound condition and all external signs, notices and lights kept free from obstruction by vegetation.
- 4) Trees are surveyed regularly for soundness and essential tree surgery is notified to the garden committee.
- 5) Lawn mowing takes place regularly during the summer months, including during exam term.
- 6) Garden and Grounds policy, planting schemes etc are notified to the Garden committee.

Any complaints about the Garden and Grounds service should be addressed in the first instance to the Head Groundsman or the Head Gardener. If the complaint cannot be resolved at this level it will be referred to the Junior Bursar, Bursar or Senior Tutor as appropriate.

8) Snow and Ice Clearance Policy:

- a) We aim to maintain safe passage though the College's main external routes as far as is practicable within our resources.
- b) It is expected that members and employees of the College, and visitors will take due care for their own safety in adverse conditions
- c) Priority will be given to entrances, steps and the most used pedestrian routes.
- d) Salt will be applied to routes in anticipation of ice or snow to attempt to prevent it forming. Accumulated snow will be cleared when possible.
- e) Clearance will be as soon as practicable. Except in exceptional conditions this will take place during normal working time.
- f) If a thaw is expected clearance work will be done only in key areas, e.g., Steps and heavily used paths. Salt will be applied if it is expected to refreeze